



## Parent-Teacher Association (PTA) Meeting Minutes

April 21, 2015

Regrets: *Eric Bolland*

### 1. Welcome-

Meeting was called to order and all were welcomed by president-Kathy Boutilier. She re-iterated that meeting would focus on open discussion and development of a process for teacher requests for funding from the PTA.

### 2. Committee Reports-

a. **President** – no items to report

b. **Treasurer** –

- i. Danielle DeGraaf provided written statement of account (attached), citing that the outstanding cheque to Café Central (Teacher Appreciation coffee) was cashed. Mike Oullette provided receipts for equipment for resource department and physical education program to Danielle for reimbursement-per PTA motion of December 2014 meeting.

c. **Town of Kentville** –

- i. Active Living Coordinator-Andre Bouchard reported that bubble soccer has been postponed indefinitely because of need for repair and/or replacement of equipment. A reminder that the Town Recreation Centre can be rented for events, such as birthday parties. The Town is in the process of hiring staff for summer recreation programming. The summer intern has been hired (Carly Perry); she will start effective May 12, 2015, and will oversee day camps, tennis and swimming lessons.

d. **Principal/Vice-Principal** –

- i. Mike Oullette reported that the school will know more about staffing for next year later in the month. He indicated that there will be 26 classrooms running at the school for the 2015/2016 school year. KCA will receive a 0.5 FTE vice-principal next year. He noted that there are several anticipated administrative changes throughout the school board taking place. The school will further receive targeted funding for Resource, which will be shared with Aldershot School -it is hoped that this will increase in future. Mike explained that the reading recovery program will return next year, with a 0.5 FTE. He clarified that this does not replace any other programs. This program is intended to provide identified students with one-on-one support when not meeting learning expectations. Classroom cap (size) was reviewed briefly for elementary grades in both English and French Immersion streams. Finally, he stated that any staff changes would be posted to the school website.



# Kings County Academy

## 3. Fundraising-

- a. No new items for discussion.

## 4. Old Business-

### a. Teacher Appreciation Luncheon (Friday, April 24, 2015)-

- i. Juli Waterbury reported that food is coordinated with volunteers. Assistance is still required for set-up and clean-up day of luncheon. Time of lunch clarified as 11:30am.

### b. Spring Fling-

- i. Event date was clarified as Wednesday, June 3<sup>rd</sup>, with a rain date of Thursday, June 4<sup>th</sup>.
- ii. Anthony Sherrard reported that he has booked rental of a bouncy castle, slide and cotton candy with Par-T-Perfect, at a total cost of \$500. Cotton Candy cost will be \$0.75 per bag.
- iii. Jason at Independent is providing a quote for food, including hot dogs, hamburgers, water, juice and chips. Sample menu and price list circulated, with no concerns expressed by those in attendance.
- iv. Dawn Hare reported that she is planning to off-set the BBQ/canteen with fresh fruits and vegetables via excess funds from Taste a Rainbow program.
- v. Laura Churchill-Duke reported that she has prepared a flyer for Spring Fling, as well as free tickets to be distributed to incoming primary students.
- vi. Juli Waterbury and Erika Sheen require 10 volunteers for the BBQ/canteen and a minimum for five coolers.
- vii. Anthony will secure two barbeques from Total Energy.
- viii. Juli will inquire about skateboarding demonstrations for event with a local group.
- ix. Ros Gillan to communicate with teachers and staff regarding stations.
- x. Group discussed use of a punch card versus vendor tickets this year. Decided to try 10-punch tickets at a cost of \$5.00 each. **ACTION ITEM(S):** Laura Churchill-Duke to draft ticket design and Mike will arrange to have copied and cut in office.

## 5. New Business-

### a. Teacher Requests for Funds from PTA-

- i. Group present discussed development and parameters for development of a process/policy for requests for funding from the PTA by teachers. **ACTION ITEM(S):** Cheryl Lake and Kathy Boutilier will summarize meeting discussion points and develop a procedure and form outlining the application process for review at the May meeting.



# Kings County Academy

## 6. Other-

- a. **Nutrition Committee** - Dawn Hare stated that there is an interest in a school nutrition committee, and she is hopeful that this healthy initiative will commence at KCA.
- b. **School Garden** – Dawn explained that she was approached by the Town regarding development of a community garden near the basketball court behind the school. The Town is working with a horticulturist to develop a plan, and as soon as snow is gone, project will likely commence. The school has committed to the project to manage the garden during the school year (i.e., through a gardening club). Summer recreation programming through the Town will maintain the garden through the summer months. Garden plans will come to the school administration once completed.
- c. **Farm to School Programming** – Dawn indicated that she is currently working on a contract with Farm to School through Nourish Nova Scotia. They are currently preparing a pilot fundraising project, which involves sales of bins of fresh, local fruits and vegetables for Thanksgiving dinner. Dawn offered KCA the opportunity to get involved in the project-those attending agreed that this would be a positive and engaging opportunity to offer the school community.
- d. Dawn Hare expressed her thanks for the school and PTA nominating her for a volunteerism award from the Town.
- e. Laura Churchill-Duke suggested that the PTA group have an end of year celebrations, and that she would be willing to host.

Meeting was adjourned at 7:20pm.

**Next Meeting: Tuesday, May 19, 2015 @ 6:00pm (KCA Art Room)**

Respectfully submitted,

Cheryl Lake  
PTA Secretary – 2014/2015